



Jack Mitchell Smith

Private Piano Tuition - Agreement

Thank you for booking your piano lessons with me.

Please ensure that you understand the following and raise any concerns with me prior to finalising your course of piano lessons.

Start Date: ___ / ___ / _____ **Duration:** ongoing / ___ semesters / months / years

Terms of Piano Tuition

- I do not offer joint piano lessons.
- There is space for one parent / guardian to sit in as required.
- No refund is offered / you will still be charged the full amount if you do not attend for a lesson, cancel with less than 48 hours notice or arrive late for your lesson.
- Please do not arrive early for your lesson and arrange for prompt picking up as necessary as I do not have a waiting area.
- Please do not park on the driveway unless this has been prearranged.
- My fees may increase annually to account for inflation. Advance notice will be given.
- All pupils should be willing to honour a regular practice routine.
- Lack of cooperation or multiple failures to attend will result in immediate cancellation of this contract with no refund / you will still be charged.
- For term based agreements, cancellation of the agreement will require you to continue your payments until the end of the current semester.
- For all other agreements, I ask for a one month cancellation period. Please note that cancelling your agreement does not affect your lesson entitlement during the cancellation period (*see below*).

Payments

- Your first lesson is £20. This will be deducted from your first payment if you sign up for an agreement with me within four weeks of this lesson.
- All payments are due on the 1st of the month.
- Term time agreements cover 36 lessons per year. Please note that this is after 4 weeks of my own annual leave which I may take at any time. This has been factored into the cost.
- Ongoing agreements cover 42 - 46 lessons per year. Please note that this is including 6 weeks of my own annual leave which I may take at any time. This has been factored into the cost. A further four weeks has been factored into the cost to allow for your own break / holiday.
- I will only offer catchup lessons if I breach my terms of leave in the previous point.
- Lesson entitlement is strictly on a maximum one per week basis. Ad hoc lessons are charged at a rate of £25 for 30 minutes and £40 for 1 hour.
- A cooling off period of 48 hours will be given from you first signing your agreement, during which you will be entitled to full refund / no charge.
- Rescheduled lesson times are subject to my availability.
- Please note I no longer accept cash for ongoing payments. Bank transfer / direct debit (BACS) is preferred.

By signing below, I confirm that I have read and accept all terms above:

Pupil Name: _____ **Emergency Contact:** _____

Please let me know if you / your child have / has any special requirements I need to be aware of:

I do / do not consent to the use of photography and video during lessons

I do / do not consent to sharing of photography / videos from my lessons on social media

Date ___ / ___ / _____ **Name** (if not pupil) _____

Signed _____ **Signed** (Jack) _____